



## Monk Fryston C of E Primary School

### Charging and Remissions Policy

#### **Charges**

The governors reserve the right to request a voluntary contribution in the following circumstances for activities organised by the school:

- **School journeys wholly or mainly within school hours**  
The board and lodging element of approved residential activities deemed to take place wholly or mainly within school hours.
- **Activities during schools hours**  
Day trips and activities that take place within school hours.
- **Activities outside of school hours**  
The full cost to each pupil of all approved activities deemed to be optional extras taking place outside of school hours.
- **Individual instrumental tuition**  
Pupils taking music lessons with the County Music Service or any other private tuition provider will pay the appropriate cost of the individual tuition.

We will also charge for activities that take place outside normal school hours.

Monk Fryston School reserves the right to take legal action or recover unpaid fees in accordance with the LMS procedure rules.

#### **Remissions**

Where the parents of a pupil are in receipt of the Free School Meal allowance or qualify for the Pupil Premium, the governing body may offer to remit part of the cost of a residential activity, which is deemed to take place wholly or mainly within school hours or where it forms part of the syllabus for the National Curriculum.

The governing body may wish to remit in part the cost of *other* activities for parents in the case of family hardship. The Headteacher will make authorisation for such remissions from the school fund.

#### **General**

The governing body may amend the categories of activity for which a charge may be made.

Nothing in this policy statement precludes the governing body from inviting parents to make voluntary contributions toward the cost of additional activities, which take place in school time. Parents will be advised that commencement/continuation of an activity may depend upon the voluntary contributions, but once it has been decided to

run such an activity, no qualifying child will be excluded on the ground that the parents of that child have not made a voluntary contribution.

Reviewed February 2015